

If any course you have taken has been extended beyond the normal period, state reason and period of extension. Please also **account for any gaps** in your education.

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In Service Training and other qualifications obtained.

Please supply details of In Service Training and other relevant qualifications undertaken in the last five years and list on a separate sheet then attach to this form.

Training Provider.	Subject.	Duration.	Qualifications Obtained (If applicable).

Continued Professional Learning (CPD).

Please give details (including dates) of subsequent qualifications, training or research. Continue on a separate sheet if required.

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WORK EXPERIENCE

Work Experience present (or most recent) Post.

LA (If applicable).	Name, Type and Size of School (If Independent please give full address).	Position Held (Including main subjects taught, special posts, if any) State if full or part time.	Scale of Post and Salary. Please state any allowances received.	Date appointed (From/To).

Please give brief reasons why you are leaving/have left this post:

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Previous Employment – Please arrange in chronological order.

Name and employer and nature of business.	Position held and brief outline of responsibilities.	Salary Details.	Date appointed (From/To).

Please give reasons for leaving this post:

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Please give reasons for leaving this post:

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Please give reasons for leaving this post:

Other Work Experience.

Name of Employer.	Nature of Employment.	Full or Part Time.	From.	To.

Employment Gaps.

Please provide details of any employment gaps since leaving school, and give the reasons for the gap.

Start date.	End date.	Reason for employment gap.

Have you lived / worked outside of the UK in the last 5 years for 3 months or longer?

Yes / No (please circle / delete).

If you have answered yes, please provide details below:

Right to work in the UK.

The Calder Learning Trust will require you to provide evidence of your right to work in the UK in accordance with the Immigration, Asylum and Nationality Act 2006.

By signing this application, you agree to provide such evidence when requested.

Find out more about how The Calder Learning Trust recruits teachers from overseas in [guidance from the Department of Education](#).

SUPPORTING STATEMENT

Please provide a supporting statement of no more than two A4 pages detailing:

How you meet the job description and person specification;

What your main qualities and experiences are and how they relate to the job description and person specification.

This can be attached separately if you wish.

REFERENCES

Please nominate two references. **Your current employer should be one of your referees.** Referees should have direct knowledge of your professional capabilities and performance and should **not be a family member.**

As the Calder Learning Trust is an educational establishment we are obliged to follow [Safeguarding Children and Safer Recruitment in Education Legislation](#) Therefore, please be aware references will be requested prior to interview.

1. Name:		
Address:	Telephone:	
	Email:	
	Relationship:	
2. Name:		
Address:	Telephone:	
	Email:	
	Relationship:	

CANDIDATE DECLARATION AND CONFIRMATION

Declaration of any relevant convictions and cautions:

The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

If you are shortlisted for interview, you will be asked to declare if you have any relevant convictions or cautions. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice Website (<https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974>).

Data Protection

All information you send to us is strictly confidential and will be used for the purposes of this recruitment process only. It will be processed and held in accordance with the principles of the Data Protection Act and General Data Protection Regulations (2018)

Candidate Declaration

By submitting this form, you are confirming that the information contained within it is true and complete. Any false or misleading information may result in an offer of employment being withdrawn, or your dismissal if discovered after your employment has commenced. Completed application forms should be submitted to the email address at the top of the first page.

SIGN AND DATE

Name: (please print)	
Sign:	
Date:	

EQUAL OPPORTUNITIES MONITORING DATA

For Office Use Only

Applicant Number:

Date Received:

Application for the post of:

AGE

16-19 years	20-24 years	25-29 years	30-34 years
35-39 years	40-44 years	45-49 years	50-54 years
55-59 years	60+ years	Rather not say	

ETHNIC ORIGIN

Please choose ONE section from 1 to 6, then tick the appropriate box to indicate your cultural background.

White		Mixed		Asian or Asian British	
<input type="checkbox"/>	White British	<input type="checkbox"/>	Mixed White & Black Caribbean	<input type="checkbox"/>	Asian Indian
<input type="checkbox"/>	White Irish	<input type="checkbox"/>	Mixed White & Black African	<input type="checkbox"/>	Asian Pakistani
<input type="checkbox"/>	White Other	<input type="checkbox"/>	Mixed White & Asian	<input type="checkbox"/>	Asian Bangladeshi
<input type="checkbox"/>		<input type="checkbox"/>	Mixed Other	<input type="checkbox"/>	Asian Other
Black or Black British		Chinese or Other		Undefined	
<input type="checkbox"/>	Black Caribbean	<input type="checkbox"/>	Chinese	<input type="checkbox"/>	Rather not state
<input type="checkbox"/>	Black African	<input type="checkbox"/>	Other		
<input type="checkbox"/>	Black Other				

GENDER

<input type="checkbox"/>	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>	Other	<input type="checkbox"/>	Rather not state
<i>If 'other' please state:</i>							

DISABILITY

Do you consider yourself to have a disability?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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SEXUAL ORIENTATION (Optional)

<input type="checkbox"/>	Heterosexual	<input type="checkbox"/>	Bisexual
<input type="checkbox"/>	Gay Man	<input type="checkbox"/>	Rather not state
<input type="checkbox"/>	Gay Woman		

RELIGIOUS BELIEF / FAITH

<input type="checkbox"/>	Christian Denominations	<input type="checkbox"/>	Jewish
<input type="checkbox"/>	Buddhist	<input type="checkbox"/>	Other
<input type="checkbox"/>	Hindu	<input type="checkbox"/>	No Religion
<input type="checkbox"/>	Muslim	<input type="checkbox"/>	Rather not state
<input type="checkbox"/>	Sikh		